Library Reserve Submission

Please fill out this form and attach it to the reading(s) you would like put on reserve. One form is needed for each course. Please print.

**Course and Item Information:**

Instructor: ______________________________________

Course Name: _____________________________________

Course number: ____________________________________

Section: __________________________________________

Fall ____ Spring ____ Summer ____

After one semester the material will be removed and returned.

If more than one item, please list the Title and Author for each item below.

Title of item 1: ______________________________________
Author of item 1: ____________________________________

Title of item 2: ______________________________________
Author of item 2: ____________________________________

Title of item 3: ______________________________________
Author of item 3: ____________________________________

I have reviewed SUNY Sullivan Course Reserve Policy and or sections of the copyright law of the United States (Title 17, United States Code) and affirm that the above material complies. The item is not a review or a complimentary copy. I will seek and accept responsibility for the costs of obtaining permission from the current copyright holder if needed. I accept that the SUNY Sullivan Library is not responsible for the loss of or damage to this material.

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